**VILLAGE HALL OF HARRISTOWN**

**April 24, 2023**

The Village of Harristown Board of Trustees held their monthly meeting on April 24, 2023 at 185 N. Kembark St, Harristown, IL. Trustees Teresa Acree, Jay Trusner, Les Jenkins, Jeff Eller, April Bogan, Budget Officer Rick Laskowski, Treasurer Julie Rose , Attorney Andrew Weatherford, Clerk Penny Allen, and Mayor Evelyn Deverell were present. Trustee Kevin Vessels was absent. The meeting was called to order at 6:30 pm, followed by the Pledge of Allegiance.

***Adopt Meeting Agenda***

Motion by Trustee Acree to adopt the meeting agenda. Trustee Trusner 2nd. Approved 5-0.

***Approval of Minutes from last meeting***

Correction page 2 Budget officer – should read Billingsley- state has 2 month delay paying.

Trustee Kevin Vessels arrived

Correction under zoning – Mr. Evans getting water from URWC not main

Correction – firework money will be paid to J&M Display directly not fire department

Correction pg 3-auditor suggested run uniforms /clothing allowance thru payroll. Board would like to use company credit card. Will vote on next month

Correction pg 4- tap on fee -Attorney is working on ordinance

Motion by Trustee Jenkins to approve minutes with above corrections. Trustee Eller 2nd. Approved 6-0.

***Visitors***

No one wished to address the board

***Mayor Updates***

*Garage Sales –* this weekend

*Buy a brick campaign –* have a few orders

*Mural-* progressing

*Clean up Day-*May 6 – 0800-noon need volunteers. Will be 2 dumpsters. We will receive a grant up to $1800 to help cover the costs. Blains Farm and Fleet also donated buckets for litter pickup

*Caps-*still collecting

*Facebook Website-*has a survey. Federal Emergency Management wants each village to create own mitigation plan. If we don’t have one, we won’t be able to get any help.

***Treasurers Report***

Treasurer Rose discussed. Motion by Trustee Vessels to approve financial report. Trustee Trusner 2nd. Approved 6-0

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Robert E. Risley sludge survey $ 1800 SF

Smith Loveless new sewer pump/propeller $ 2228.60 ARPA Fund

Motion by Trustee Eller to pay the above bills. Trustee Acree 2nd. Approved 6-0.

Board wants to go with what is in the budget for the payroll allocations. Motion by Trustee Trusner to change payroll allocation for public works to 50% general, 30% water and 20% sewer. Trustee Jenkins 2nd . Approved 6-0. Mayor Deverell stated this will start May 1, 2023.

Mayor Deverell said she would like the tree cutting (at Byers and at future park) to get paid this year. BO Laskowski said it would still hit next year, as it goes by when the check clears the bank.

***Budget Officer Report***

BO Laskowski discussed. Motion by Trustee Acree to approve Budget officers report. Trustee Eller 2nd. Approved 6-0. Motion by Trustee Eller to approve as ordinance 23-06, 2023-2024 budget. Trustee Acree 2nd. Approved 6-0.

***Engineer Report-***nothing to report

***Zoning and Planning***

*473 Lincoln Memorial Parkway* – A fence would be put up and trees will be planted along Memorial Parkway. Motion by Trustee Vessels to change from RE1 zoning to M2 zoning. Trustee Jenkins 2nd. Approved 6-0.

*Variance Musgrove-*zoning hearing was discussed. He wants to put up a shed where there is no house; currently zoned residential. Resident Bob Byers was present and he said in the past, other residents have requested to do this and was denied. Zoning members were concerned about setting a precedence. Zoning members recommended not to approve as a variance for a shed on the property. Trustee Acree agreed with their decision. Trustee Vessels believes it should be allowed. Trustee Trusner feels this can set precedence for residential. Motion by Trustee Acree to deny variance request to build a shed on residential zoned property with no house. Trustee Trusner 2nd. Approved 4-2 (Trustee Jenkins and Trustee Vessels nays). Board says he needs to rezone this from residential to agricultural. Trustee Trusner questioned if the fee can be waived. Motion by Trustee Trusner to waive the fee for the next zoning hearing to rezone from residential to agriculture. Trustee Acree 2nd. Approved 6-0.

*Conex / shipping container boxes*-our ordinance says no such thing allowed /modified for use as a storage unit. Mayor Deverell said there is one currently on West Main St. Do we need to tell him to move it? Board wants the ordinance enforced.

***Public Works-Superintendents Report***

Jonathon Closs discussed. He has measured the streets for MFT projects.

He had the dispensary stop pouring the road they were doing from Western Ave onto the property. They need to dig out the rock to dirt then bring in rock.

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***Old Business***

*Wind and Solar Ordinance-*Motion by Trustee Vessels to approve as ordinance 23-07, wind and solar ordinance. Trustee Trusner 2nd. Roll call: Trustee Trusner, yes; Trustee Eller, yes; Trustee Jenkins, yes; Trustee Bogan, yes; Trustee Vessels, yes; Trustee Acree, yes. Approved 6-0.

*Temporary Vendors License Ordinance-*Motion by Trustee Vessels to approve as ordinance 23-08, temporary vendor license. Trustee Eller 2nd. Roll call: Trustee Bogan, yes; Trustee Vessels, yes; Trustee Acree, yes; Trustee Eller, yes; Trustee Trusner, yes; Trustee Jenkins yes. Approved 6-0.

*Suburban Road Ordinance-*Motion by Trustee Jenkins to approve as ordinance 23-09, Trustee Trusner 2nd. Roll call: Trustee Eller, yes; Trustee Trusner, yes; Trustee Jenkins, yes; Trustee Bogan, yes; Trustee Vessels, yes; Trustee Acree, yes. Approved 6-0.

*Cannabis Lounge -*Motion was made at the February 27, 2023 meeting, not to issue a license for a cannabis lounge. Our ordinance needs to be changed. 22-1-9 needs changed to say “”needs board approval” 22-1-8 need to eliminate DECA commissioner 22-1-44 need powers/duties DECA changed. Trustee Vessels suggested defining the DECA as the Board. Trustee Jenkins suggested that any business licenses must be approved by the board except temporary liquor licenses. Trustee Trusner stated there are conflicting stories about a lounge; the news report says will be a lounge also. The Board would like to change that board approval is needed on all licenses issued by the village except temporary licenses. Would like DECA to be the Board of Trustees. Attorney Weatherford will have a cannabis ordinance for the next meeting showing DECA becomes the Board. Gaming and liquor licenses will be on next month agenda

***New Business***

*Tap on Fees-*Attorney Weatherford was to add make sure user is paying all costs. Confused as to what it shows now and what board wants it to show. Mayor Deverell stated this may just be an issue of not being enforced. Need to say pay cost of materials, labor, and everything connected to it; all parts and material needed for installation and labor.

*Sheriff -*Mayor Deverell has received 6 phone calls about neighbors doing stuff; one is about barking dogs. She said it would be helpful if we had a sheriff part time to issue violations; need exploratory committee to discuss this. From May 2022 to March 2023, $76,000 in gaming revenue has been received; this could help pay for a part time police officer. Board would like to look into this

***Personnel Committee –***

*Evaluations-*Will discuss in closed session.

Employees would like to have direct deposit; would like to keep it weekly. Will look into this. This would mean Board members checks would go direct deposit too.

Currently, Jeremy Embry is the only employee using our Blue Cross insurance. In July, they will be dropping the dental coverage. Mayor Deverell is getting with our insurance plan

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*Part Time Summer Help-*three applications have been received. Mayor Deverell asked if she should schedule interviews? Jonathon Closs said wait until end of school year. Will run another ad.

***Streets and Alleys Committee***

*IDOT-*IDOT documents need signed. Estimated cost of $171,890 for the IDOT MFT. Motion by Trustee Trusner to sign the IDOT document for the 2023 MFT project. Trustee Vessels 2nd. Approved 6-0.

***Finance Committee***-nothing to report

***Water and Sewer Committee***

*Leak Detection-*Quote received from GPRS; 2 phase project for leak detection on our system.

Phase 1 – look at water main, hydrants, mapping CAD drawing $6650

Phase 2 – if do not find leak in any of the above, would look at service lines $6650

Motion by Trustee Vessels to approve Phase 1 with GPRS for $6650. Trustee Trusner 2nd Approved 6-0.

Motion by Trustee Trusner to approve Phase 2, if needed, with GPRS for $6650. Trustee Vessels 2nd Approved 6-0.

*120 Water copper service line project-*Report submitted for 2022. Will start on detail one for 2023.

***Economic Development***

*Fireworks -*Misty is working on this. So far $3,000 donated. Mystic Green donated $900 for inflatables. Misty has sent letters to businesses about 4th of July celebration.

*Fence around park -*Mayor Deverell is getting quotes.

***Attorney Weatherford***

*Cable Franchise agreement-*Attorney Weatherford reviewed this; need more guidance on groups that want to use our right a ways. Need to modify our ordinance on tele communications. He needs contact numbers for this cable company that currently wants to come into village. Mayor Deverell stated they have called her and said they are going to start digging in two weeks.

*Well Leases -*Attorney Weatherford is working on this. Currently show only being off about $2,000. Mayor Deverell said the wells will be decommissioned after the new water plant has been operational for one year.

Motion by Trustee Jenkins to enter closed session to discuss closed session minutes, ordinance violations, and employee raises. Trustee Trusner 2nd. Approved 6-0.

Enter closed session at 8:48 pm

Back to regular session at 9:31 pm

Ordinance violations were discussed. No closed sessions minutes to approve.

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Personnel committee recommended the following raises:

$2.00/hr raise Jeremy Embry to $27.75/hr

4% raise for Jonathon Closs to $40.04/hr

4% raise for Misty Peters to $20.80/hr

Motion by Trustee Vessels to approve the above raises. Trustee Trusner 2nd. Approved 6-0.

Motion by Trustee Vessels to adjourn. Trustee Jenkins 2nd. Approved 6-0

Meeting adjourned at 9:33 pm

Penny J. Allen

Village Clerk